

SAGGA Glazing Certification Procedure

The Building Inspector in the different Metropolitan Areas requires Glazing Certificates before issuing the Homeowners with Occupancy Certification.

Also refer to

Annexure A – Inspection Indemnity Form
Annexure B – Inspection Procedure Tree

Newly Built Houses

How to obtain Glazing Certification:

- **SAGGA Membership**

a Glazing Certificate can be issued by a registered SAGGA Member

- SAGGA Members create their own Glazing Certificates for the installations they have started and completed with a unique login Username & Password, also provided by the AAAMSA Group
- Once payment or proof of payment has been received by the AAAMSA Group Accounts Department, instructions are given to the Certificate Department to release the Glazing Certificate

- **Non-SAGGA Membership**

a Building Contractor / Architect / Quantity Surveyor requesting Glazing Certification on behalf of their client and are not requested to register as SAGGA Members follow the procedure set out below:

- An Inspection Indemnity Form will be emailed through for completion with all the site details
- An Invoice will be sent through for authorization & payment
- Once the AAAMSA Administration Office receives the Proof of Payment the regional Consultant will be instructed to make contact with the client to meet on site for the inspection
- Post the inspection, an Inspection Report is drafted and submitted to the Inspection Applicant (person who requested the inspection)
- This Inspection Report can then be handed to the Building Inspector for Occupancy Certification to be issued

Same procedures above apply on Alterations & Extensions on Houses



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South African Glass and
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AAAMSA Fenestration



Aluminium Stockists and
Distributors Association



South African Building
Interior Systems Association



Skylight Association of
Southern Africa



SA Shower Enclosure
Manufacturers Association



TP MA
Thermal Panel
Manufacturers Association



Expanded Polystyrene
Association of Southern Africa



South African Fenestration
& Insulation Energy Rating
Authority